

MEMORANDUM

TO: District Superintendents
District Guidance Supervisors
Middle and High School Principals
Middle and High School Guidance Supervisors
Middle and High School Guidance Counselors
Exceptional Student Education Counselors

FROM: Mark B. Rosenberg, Chancellor
State University System of Florida

DATE: July 24, 2007

SUBJECT: SUS Regional Admissions Workshops

Staff members of the Board of Governors and the State University System Admission Directors cordially invite you to attend one of the regional admissions workshops scheduled around the state in fall 2007. Seven universities will host a workshop for their region. In addition to the university Admission Directors, representatives from the Department of Education will be participating in the workshops. This is the twenty-second year for these regional workshops and attendance in the past has been excellent.

We strongly encourage you to participate in these workshops and join us in our efforts to improve our service to the citizens of Florida through education. The intention of the workshops is to inform middle and high school guidance counselors about the philosophy, various policies, and procedures involved in transitioning through the K-20 system. With that understanding, guidance counselors will be better equipped to meet the needs of their students during this critical transition time. There will be time allotted to allow guidance counselors the opportunity to ask specific questions about admissions and other related matters.

The locations and dates in the attached schedule were planned to make the workshop accessible to educators across the state. Please note that while light refreshments were provided in the past, this year's budget restraints will prohibit any refreshments or meals. All participants are encouraged to bring their own drinks or snacks. Universities recognize this is a tight budget year for everyone. They, however, did not want to cancel the programs as they feel that it is important to meet counselors throughout the state and answer questions.

Make plans early and register as soon as possible because some sites fill up faster than others. You may refer to the attached schedule of workshops to determine which site will be the most convenient for you to attend. Once a workshop reaches maximum capacity, participants will need to register for a different site.

Workshop registration and a tentative schedule are available at http://www.flbog.org/workshops/adm_tour. There is no registration fee. Counselors will receive a confirmation of their registration once they have completed the process. Check-in will start at 8:00 a.m. and presentations will begin promptly at 8:30 a.m.

These meetings are an integral part of the State's effort to keep our students engaged in education beyond high school in Florida. Thank you for all you do for the students in our state.

If you have any questions or need additional information, please email admissionstour@flbog.org or call Lori Clark or Lynda Page at (850) 245-0466 or Suncom 205-0466.

MR/lc

Enclosures

c: Jeanine Blomberg, Commissioner
Florida Department of Education

Chancellor's Office
Division of Community Colleges

Pam Stewart, Deputy Chancellor
K-12 Educator Quality

2007 SUS Admissions Tour Schedule

September 5, 2007 -	Florida State University , Panama City
September 6, 2007 -	University of North Florida , Jacksonville
September 7, 2007 -	University of Central Florida , Orlando
September 10, 2007 -	New College of Florida , Sarasota
September 11, 2007 -	University of South Florida , Tampa
September 12, 2007 -	Florida Atlantic University , Boca Raton
September 14, 2007 -	Florida International University , Miami

We will be providing more specific location information prior to the workshops.

2007 SUS Admissions Workshop Agenda

8:00 a.m. - 1:00 p.m.

The first presentation will start promptly at 8:30 a.m.

Breakfast and lunch will not be provided. Participants are encouraged to bring their own drinks and snacks.

- I. Registration
- II. Welcome
- III. State University System Admissions Directors Presentations
- IV. Question & Answer with SUS Admission Directors
- V. Break
- VI. Face Time with SUS Admissions Directors and Department of Education Representatives
- VII. Department of Education Presentations (Tentatively: Office of Articulation, Division of Community Colleges, the Office of Workforce Education, State Financial Aid, FACTS.org, and K-12 updates)
- VIII. Question & Answer with Department of Education presenters

For registration and workshop updates, visit our website:

http://www.flbog.org/workshops/adm_tour/.

For questions, email admissionstour@flbog.org.