

FLORIDA DEPARTMENT OF EDUCATION



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Memorandum Number 07-09

June 22, 2007

MEMORANDUM

TO: Community College Presidents

FROM: J. David Armstrong, Jr.

SUBJECT: Information for Development of the 2007-2008 College Operating Budgets

In our efforts to meet the Florida Department of Education's Strategic Imperative Seven, to Align Financial Resources with Performance, we are advising you that instructions and forms necessary for the development of your college operating budgets are being electronically transmitted to your Chief Business Officer and Comptroller.

Pursuant to State Board of Education Rule 6A-14.0716, Florida Administrative Code, the community college operating budgets are due to the Division of Community Colleges **no later than July 31, 2007**. In addition, the operating budget forms for the baccalaureate programs are being sent to the appropriate colleges. Early submission will be appreciated. Please be sure that the completed forms are submitted by e-mail to Sophia.Gaines@fldoe.org. The hard copies should also be returned to Sophia Gaines, Community College Office of Budget and Financial Services, 325 West Gaines Street, Suite 1224, Tallahassee, Florida 32399-0400.

If you have any questions about these issues, please contact Sophia Gaines at (850) 245-9387 or SUNCOM 205-9387.

JDA/sgl

c: Community College Business Officers

J. DAVID ARMSTRONG, JR.
Chancellor, Division of Community Colleges