

Course Code Directory Additions

Request to Add a New Course Form

Please submit two copies of all forms and attachments as well an electronic version of the Course Description by March 1st, 2007 to the:

Course Code Directory (attn. Michael Turner)
Florida Department of Education
Bureau of Instruction and Innovation
325 West Gaines Street, Room 432
Tallahassee, Florida 32399-0400
(850) 245-9977, SunCom 205-9977

Course Code Directory Additions

Request for Adding a New Course

DATE:

SCHOOL DISTRICT:

CONTACT NAME/TITLE:

CONTACT PHONE:

CONTACT MAILING ADDRESS:

CONTACT EMAIL ADDRESS:

COURSE TITLE:

SUBJECT AREA:

SUBJECT AREA CATEGORY:

GRADE LEVEL:

COURSE LEVEL:

CREDIT:

WILL MEET GRADUATION REQUIREMENTS FOR:

- Middle/Junior 6-8 9-12/Adult
 Other _____

- Level 2
 Level 3

- .5
 1.0

RECOMMENDED CERTIFICATION:

ESE 104

Effective: 02/25/03

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Request for Adding a New Course

COURSE DESCRIPTION:	(Please attach a course description for the recommended course that identifies the Major Concepts/Content, Special Notes, and the Course Requirements aligned with the Sunshine State Standards as appropriate.) See example at http://www.firn.edu/doe/curriculum/crscodes/basic612/912/912/ss912/2100310.pdf
SCHOOL BOARD APPROVAL:	(Please attach documentation of your School Board approval of this recommended course.)
PLEASE DESCRIBE THE COMPELLING NEED FOR THE NEW COURSE, INCLUDING THE REASON WHY AN EXISTING COURSE WILL NOT SERVE THE NEED. Requests should or can be supported with data indicating the need for the course. Other considerations should include existing courses that might duplicate content or credits.	

Signature of Superintendent or Designee

Date

INSTRUCTIONS

Submit only one ESE 104 for each new course.