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Florida Department of Education

**INCREASING THE QUANTITY AND IMPROVING THE QUALITY OF EDUCATIONAL OPTIONS**

August 18, 2006

**MEMORANDUM**

**TO:** State University Admission Directors
Community College Admissions Directors
District Home Education Directors and Coordinators
Career and Technical Education Directors

**FROM:** Virginia Gentles, Executive Director
Office of Independent Education and Parental Choice

Heather Sherry, Ph.D.
Director of K-20 Articulation

**SUBJECT:** **Technical Assistance Paper, Home Education and Dual Enrollment Articulation**

The Florida Department of Education has established a goal for highest student achievement. To support this goal, we are pleased to provide a technical assistance paper to help postsecondary institutions and home educators develop articulation agreements for dual enrollment. There are no statutory provisions that require institutions to develop articulation agreements for home educated students; yet, the increased number of home education participation in the state's dual enrollment program has prompted a need for technical assistance. Included in this paper is a list of frequently asked questions, the process and procedures involved in developing working

**VIRGINIA GENTLES**
*Executive Director*
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agreements, and a sample parent letter and sample articulation agreement template. The intent of this paper is to guide institutions and home educators in the development of an agreement that provides current information appropriate to home education enrollment and supports a collaborative relationship with the home education community.

For additional information or questions concerning this TAP, please contact Terri Harrison, Office of Independent Education and Parental Choice, 850-245-0502, terri.harrison@fldoe.org or Dr. Sara Hamon, Division of Community Colleges, 850-245-0407, sara.hamon@fldoe.org.

Attachment

cc: J. David Armstrong, Jr., Chancellor
Community Colleges and Workforce Education
Theresa Klebacha, Director
Office of Strategic Initiatives
Steven Adams, Director
Charter, Virtual and Home Education