

MEMORANDUM

TO: Title I District Coordinators
FROM: Rony Joseph
DATE: August 1, 2002
SUBJECT: Title I, Part A Local Educational Agency (LEA) Plans

The Elementary and Secondary Education Act of 1965, as reauthorized by the “No Child Left Behind (NCLB) Act of 2001,” requires that a local educational agency (LEA) must have on file at the State educational agency (SEA) a State-Approved Local Educational Agency Plan or Application in order for the LEA to receive funds under Title I, Part A. The law also allows LEAs that are receiving funds under more than one covered program to submit a consolidated plan or application that includes the covered programs, as defined under section 1901(35) of NCLB.

However, given the magnitude of the task and the limited time available to LEAs, it was not feasible to require the submission of a comprehensive LEA Plan for Title I, Part A before July 1, 2002. Therefore, in order to give LEAs access to their 2002-2003 funds on July 1, 2002, each agency head was asked to sign an assurance that the project would be implemented in accordance with the provisions and requirements of Title I, Part A and that the district would submit the LEA plan at a later date.

The purpose of this memorandum is to provide you with the instruction you need to write your district’s LEA Title I, Part A Plan. The Department will send a letter to all superintendents at a later date regarding the submission of an LEA Consolidated Plan. Should your district decide to submit the Title I, Part A LEA Plan as a part of an LEA Consolidated Plan, the work you have done could be incorporated into the consolidated plan. However, if a decision was already made in your district to submit Title I, Part A LEA Plan as a separate plan, you may submit such plan to our office for review and approval by September 27, 2002, or as soon as possible. You must also return the attached assurance page with the plan.

The attached outline must be used to write the plan. The same outline will also be used to review the plan for approval (see LEA Plan Review Checklist). Therefore, in order to avoid additional requests for information, please make sure that all items are fully addressed. Even though the LEA may periodically review and, as necessary, revise the plan, the approved plan will be in effect for the duration of the LEA’s participation under Title I, Part A.

If you have any questions or need technical assistance as you are writing your district Title I, Part A LEA Plan, please do not hesitate to contact Betty Applewhite or me at (850) 487-3530 or SC 277-3530.

RJ/ml

Attachments

cc: Bernardo A. García Martha Asbury