

FLORIDA DEPARTMENT OF EDUCATION



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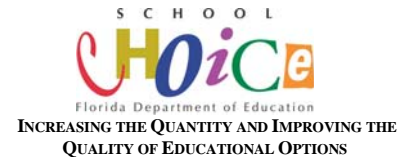
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March 1, 2006

MEMORANDUM

TO: District School Superintendents
Charter School Directors

FROM: Steven Adams, Director
Charter, Virtual and Home Education

Harrison Rivers, Bureau Chief
Grants Management

SUBJECT: Technical Assistance Paper, Planning and Implementation Subgrants

We are pleased to provide this technical assistance paper (TAP) designed to provide guidance to charter school administrators on The Charter School Program (CSP) use of subgrant funds. The CSP provides funds to support planning, program design, and initial implementation of charter schools. This document summarizes Federal guidelines to ensure that the use of subgrant funds is in compliance with Federal statutes and regulations.

If you have questions or need additional information concerning this TAP, please contact Karen Hines-Henry at 850-245-0502 or karen.hines@fldoe.org.

SA/jh

Attachment

Cc: Finance Officers
District Charter School Contacts

VIRGINIA GENTLES
Executive Director
Office of Independent Education and Parental Choice