

Memorandum Number 02-35

August 5, 2002

MEMORANDUM

TO: Community College Presidents

FROM: J. David Armstrong, Jr.

SUBJECT: Request for Information Regarding Potential Unmatched Private Contributions for State Matching Programs

Section 1011.85(4), Florida Statutes, provides that “Each year, eligible contributions by a community college’s foundation or the State Board of Education by February 1 shall be eligible for state matching funds.” We are in the early stages of preparing our Legislative Budget Request for the 2003-2004 fiscal year. Consistent with our prior request, we are planning to request funding to match private contributions for the Dr. Philip Benjamin Matching Grant Program.

Specifically, we are asking you to **estimate** the amount of unmatched private contributions that you expect to have receipted by February 1, 2003. Please indicate which area you are submitting donations for matching with state funds. The two areas are: (1) scholarships with a match of \$1 of state funds to \$1 of local private funds, and (2) other eligible uses by the college with a match of \$4 of state funds to \$6 of local private funds.

To maintain our credibility in the budget request process, it is vitally important that your estimate be as accurate as possible. Please submit this information to the attention of Maybelle Montford no later than **August 22, 2002**.

Please be advised that this request for information is done to enable the Governor’s Office to make budgeting recommendations; thus, the earlier date in August was selected. We will also request from you a final certification of the private contributions receipted as of February 1, 2003, in order for the Legislature to have the most current information prior to session. The **final** certification will be due to us February 11, 2003.

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If you have questions in regard to this information, please call Maybelle at (850) 488-7926, extension 120 or SUNCOM 278-7926, extension 120.

JDA/mml

Attachment

c: Community College Foundation Directors
Community College Business Officers

**FLORIDA COMMUNITY COLLEGES
2003-2004 PRIVATE CONTRIBUTIONS FOR MATCHING PURPOSES
APPROPRIATION REQUEST - ESTIMATE**

COLLEGE NAME: _____

The following are the estimated amounts by program of private contributions the college expects to have received by February 1, 2003. These contributions have not been reported for matching from previous state appropriations. Please include these amounts in the Division's appropriation request for 2003-2004.

Received and Funds Requested	Private Contributions Received	State Matching
Scholarship Matching Program	\$ _____ X 100.00% = \$ _____	
Other Eligible Uses	\$ _____ X 66.67% = \$ _____	

****IMPORTANT – Please be advised of the following when developing your request for 2003-2004:***

Unmatched Scholarship Matching Program contributions that you carry forward from 2002-2003 and will be requesting matching funds for in 2003-2004, are for funds received and not previously matched.

President Date

Please complete and return this form by 5:00 p.m. on August 22, 2002, to Maybelle Montford, Division of Community Colleges, 325 West Gaines Street, Suite 1314, Tallahassee, Florida 32399-0400.