

Memorandum Number 02-34

August 1, 2002

**MEMORANDUM**

**TO:** Community College Presidents  
**FROM:** J. David Armstrong, Jr.  
**SUBJECT:** Information Technology Grants Planned Use

House Bill 27E, Specific Item #7A, provides \$8.4 million in nonrecurring Lottery funds for Information Technology Grants. The proviso states:

Priority for the use of these funds shall be for the improvement of information technology or other scientific and technical programs. However, a community college board of trustees may allocate a portion of the funds to meet a need for nonrecurring expenses in other priorities of the college, including matching cash private donations received and reported prior to January 8, 2002. Any funds used to match private donations shall be reported to the State Board of Education in the 2003 request for state matching funds.

We have created the attached form for reporting how your college plans to use the Information Technology Grant funds. Although the proviso language states that priority should be given to information technology, a **portion** can be used for other nonrecurring expenses. The legislative staff defined **portion** as anything less than 100%. This definition provides greater flexibility to the colleges in determining the uses of the funds.

Please remember that these funds are restricted and should be recorded in Fund 2-Restricted Current Fund under General Ledger Code 42720. Payments will be made as Lottery funds are made available.

JDA/mml

Attachments

c: Community College Business Officers  
 Community College Foundation Directors

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