

FLORIDA DEPARTMENT OF EDUCATION



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July 18, 2005

MEMORANDUM

TO: School District Superintendents
Community College Presidents

FROM: Theresa A. Klebacha, Ph.D.

SUBJECT: Updated Interinstitutional Articulation Agreements

Consistent with the state's goal of ensuring "seamless articulation and maximum access" for students, school districts and community colleges are required to annually update their Interinstitutional Articulation Agreements. These agreements "must be completed before high school registration for the fall term of the following school year" (Section 1007.235(2), Florida Statutes). With the arrival of summer, your district should now have in place an updated agreement.

The Department of Education is required to "review each articulation agreement and certify the statewide course number of postsecondary courses that meet each district's graduation requirements" (Section 1007.235(5), Florida Statutes). To complete this review, I am requesting that your district's agreement be electronically submitted to me at pamela.kerouac@fldoe.org by **Friday, August 1, 2005**, or mailed to:

Dr. Pamela Kerouac
Florida Department of Education, Office of Articulation
325 West Gaines Street, Suite 1704
Tallahassee, Florida 32399-0400

If you are still in the process of finalizing your agreement and would like assistance, please email Dr. Kerouac or call 850-245-9558. A sample format of the agreement is attached. The components of the sample agreement are consistent with the requirements of law and will be used as criteria in determining certification/compliance status.

Your commitment to providing your students with maximum access to a broad range of education options is reflected in the agreements you develop locally. The time and energy you invest in negotiating these agreements is greatly appreciated by the students you serve. This year, the Office of Articulation intends to identify and recognize the 2005-06 Interinstitutional Articulation Agreements that best reflect the importance of effective agreements, model *Best Practices*, and serve as a statewide example of collaborative guidance services and student achievement.

TAK/pka

Attachment

c: Chancellor J. David Armstrong, Jr.
Mary Jane Tappen

John L. Winn
Commissioner of Education

