

FLORIDA DEPARTMENT OF EDUCATION



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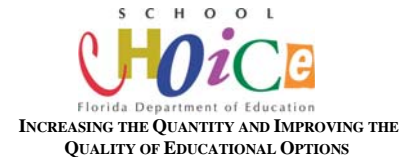
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June 24, 2005

MEMORANDUM

TO: All Second Year Charter School Administrators

FROM: Steven Adams, Director of Charter Schools

SUBJECT: 2005-2006 Second-Year Implementation Request for Application

Charter schools serve an important role in achieving the State Board of Education's Strategic Imperative 5: *Increasing the Quantity and Improving the Quality of Education Options*. The United States Department of Education's Public Charter Schools Federal Grant Program supports this initiative by providing funds to Florida for the purpose of awarding grants to charter schools authorized by "local chartering agencies" to provide a high quality education for all students.

The Department recognizes five areas that are considered to be essential to the implementation and success of high-quality charter schools. The specific areas are:

- Curriculum, Instruction, Assessment, and Accountability
- Special Education Services
- Business, Finance, and Accounting
- Governance and Legal
- Administration and Operations

Applicants are strongly encouraged to use grant funds in these five areas and reflect it on the DOE 101 budget page in the grant application. Grants should focus on implementation costs necessary to help continue the charter school during its second year of operation, and to increase the quality of educational services offered by the charter school.

Consistent with federal and state grant program guidelines and procedures, the grant application must be approved by the charter school board, signed by both the charter school head and the superintendent or sponsoring agency head prior to the application being submitted to the Department of Education.

VIRGINIA GENTLES
Executive Director
Office of Independent Education and Parental Choice

Charter School Administrators

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School district board approval is not required for the submission of a grant application. Only the superintendent or the superintendent's designee is required to sign on behalf of the school district. ***The grant deadline is July 29, 2005.*** The end of the budget period is July 31, 2006. The last date for incurring expenditures and issuing purchase orders is July 31, 2006.

Please do not hesitate to contact Ms. Karen Bennett at (850) 245-0502, should you have any concerns regarding the grant application when received.

SA/kb