FLORIDA DEPARTMENT OF EDUCATION

Request for Proposal/Application

I. GRANT OVERVIEW

Division/Office	Division of Public Schools, Office of Safe Schools
Title	Safe and Drug-Free Schools Entitlement Grant
Specific Funding Authority(ies)	P.L. 107-110, Title IV CFDA 84.186 Safe and Drug-Free Schools and Communities
Funding Purpose	Title IV law, section 4002 states that the purpose of this grant: "is to support programs that prevent violence in and around schools; that prevent the illegal use of alcohol, tobacco, and drugs; that involve parents and communities; and that are coordinated with related Federal, State, school, and community efforts and resources to foster a safe and drug-free learning environment that supports student academic achievement…"
Funding Priorities	• Research-based alcohol, tobacco, and/or drug prevention initiatives • Research-based violence prevention initiatives
Target Population	Students, school staff, school administrators, parents, and community members as deemed appropriate
Eligible Applicants	School districts on behalf of individual schools.
Type of Award	Entitlement
Total Funding Amount	$17,707,774 is the proposed amount to allocate to Florida LEAs in the form of entitlement grants. *(See attached DRAFT 2002-2003 SDFS Entitlement Allocation Table)*
Funding Period	July 1, 2002 – June 30, 2003
Technical Support	Safe Schools Office, Penny Detscher, 850-410-1667; email: detschp@mail.doe.state.fl.us Safe, Disciplined, and Drug-Free Schools, Technical Assistance Project, University of North Florida, Florida Institute of Education, John Masterson, 850-414-9976 masterso_j@popmail.firn.edu
Required Forms	Project Application Summary - DOE 100A Budget Recap and Description Form - DOE 103 *(Appendix D)* SDFS Budget Narrative *(Appendix B)* Administrative Cost Narrative (*Appendix C)* Safe and Drug-Free Schools Entitlement Grant Assurances *(Appendix A)*
Application Due Date	Friday, June 14, 2002.

II. FEDERAL REQUIREMENTS

A. Statutory Authorization / Program Purpose

The Safe and Drug-Free Schools (SDFS) Program is established by Title IV, Safe and Drug-Free Schools and Communities Act (SDFSCA), No Child Left Behind Act of 2001 of the Federal Statutes. Title IV law, section 4002 states that the purpose of this grant: "is to support programs that prevent violence in and around schools; that prevent the illegal use of alcohol, tobacco, and drugs; that involve parents and communities; and that are coordinated with related Federal, State, school, and community efforts and resources to foster a safe and drug-free learning environment that supports student academic achievement…"

III. STATE REQUIREMENTS

A. General Assurances

The Department of Education has developed and implemented a document entitled, *General Terms, Assurances and Conditions for Participation in Federal and State Program*s, to comply with:

- *34 CFR Part 76.301 of the Education Department General Administration Regulations (EDGAR) which requires local educational agencies to submit a common assurance for participation in federal programs funded by the U.S. Department of Education;*
- *applicable regulations of other Federal agencies; and*
- *State regulations and laws pertaining to the expenditure of state funds.*

In order to receive funding, applicants must have on file with the Department of Education, Office the Comptroller, a signed statement by the agency head certifying applicant adherence to these General Assurances for Participation in State or Federal Programs. The complete text of may be found at http://www.firn.edu/doe/bin00007/gbook.htm. (A hard copy is available upon request.)

B. Grant Application Form and Instructions for Completing Form

See Safe and Drug-Free Schools (SDFS) Entitlement Grant Application *(Attached)*

IV. FISCAL REQUIREMENTS

A. Allocation Schedule

DRAFT SDFS 2002-2003 Allocation Table is attached.

B. Budget Requirements/Guidelines

See Safe and Drug-Free Schools (SDFS) Entitlement Grant Application *(Attached)*

C. Funds Distribution Method

This project shall be funded by federal cash advance. Federal cash advances will be made to school districts via electronic fund transfer.

D. Required Budget Forms and Instructions

Budget Recap and Description Form - DOE 103 *(Appendix D)*
SDFS Budget Narrative *(Appendix B)*
Administrative Cost Narrative (*Appendix C)*

V. APPLICATION REVIEW CRITERIA

Review staff are professionals in the field of youth violence and alcohol, tobacco, and drug-use prevention. Staff from the Department of Education SDFS office and from the Florida Institute of Education, SDFS office work directly with district Safe and Drug-Free Schools Coordinators and many have worked at least several years in the field. Their duties include writing and reviewing SDFS grants, offering technical assistance to district staff on SDFS-related issues, developing SDFS reports and publications, and providing expertise to the legislature on SDFS-related legislation.

To facilitate management, the Safe Schools office has divided Florida into four school regions: central west, central east, northeast, and northwest region. The four districts located in the southernmost part of the state are divided equally among the four regions. Staff from the FIE Safe, Disciplined, and Drug-Free Schools Project and the DOE Safe Schools office are paired to manage each region. Each pair will jointly review the applications in their region.

Both offices and all staff are located in Tallahassee. Two members of the review team are ethnic minorities. There are predominantly more female than male reviewers.

VI. APPLICATION Procedures

What to Submit:
One application with Superintendent's original signature
Two copies of the application

Conditions for Acceptance
All applications submitted to the Department of Education must include a completed form DOE-100A with the original signature of the appropriate agency head.

Where to Submit
Submit application to:

Bureau of Grants Management
Florida Department of Education
325 West Gaines Street, Room
Turlington Building, Suite #332
Tallahassee, Florida 32399-0400

Due Date
Friday, June 14, 2002

Attachments
SDFS Entitlement Grant Application
DRAFT SDFS 2002-2003 Allocation Table