

CHARTER SCHOOLS PROJECTED/ACTUAL ENROLLMENTS 2004 – 2005

INSTRUCTIONS

PURPOSE - This report is to provide the Department of Education with a current account of the new and existing charter schools and charter-pending applicants in the district. The information contained in this report will be used to: (1) determine the number of charter schools opening in 2004-2005; (2) determine the number of charter applicants and their approval status; (3) determine the number of students by school type in order to more accurately budget dollars for capital outlay spending; (4) calculate the capital outlay funding distribution for eligible charters* based on actual enrollment figures; and (5) disseminate Department of Education information (i.e., grant applications, etc.) based on school contact information.

**Note: For a charter school to be eligible for the capital outlay funding allocation, a charter school must have received final approval from its sponsor pursuant to Section 228.056, Florida Statutes, for operation during that fiscal year and must serve students in facilities that are not provided by the charter school's sponsor.*

ITEM (1) – SUBMISSION – Indicate whether this report is for the listed submission deadline dates or a revision/update (which only includes additions, deletions, and changes). For reports that are revised indicate revision number as follows: # (last two digits in the fiscal year)/(revision number in that fiscal year). Example: # 02/002 indicating that for fiscal year ending 2002 this is the twenty-second revision.

COLUMN (2) – STATUS CODE – For currently operating charter schools, indicate “N/A”. For charter applicants, new charters, and charter changes indicate one of the following codes:

1 Application Submitted/Pending Review	5 Application Initially Denied/Pending Appeal	9 Charter Not Renewed or Charter Terminated/Pending Appeal
2 Application Approved/Pending Charter Negotiations	6 Application Denied/Final Action	10 Charter Not Renewed or Charter Terminated/Final Action
3 Application Approved/Charter Approved	7 Application Withdrawn by Applicant	11 Other – Indicate _____
4 Application Approved/Charter Denied	8 Application Withdrawn by District	12 Other – Indicate _____

COLUMN (3) – SY OPEN – (School Year Opening or Opened) For currently operating charters, indicate the school year that the charter school opened. For charter applicants and new charters, indicate, with reasonable certainty, the school year that the schools will be opening. Example: 01/04

COLUMN (4) – C/SDF – Indicate a “C” for those schools that are conversion charter schools and indicate “SDF” for those charters that are operating in a school district facility. Leave blank if neither “C” or “SDF” apply. A Facility Number identifies the actual school district facility and the facility location in FISH.

COLUMN (5) – NAME AND ADDRESS OF CHARTER SCHOOL – Indicate the name of all new and currently operating charter schools or the name of charter school applicants.

COLUMN (6) – SCHOOL NUMBER – Indicate the district-assigned school number.

COLUMN (7) – GRADE LEVELS – Indicate the range of current grade levels that the school will serve in the 2004-2005 school year. (Example: K-5, K-8)

COLUMN (8-10) – ELEM./MIDDLE/HIGH – Actual enrollment of all charters currently operating should be reported. Good faith projections are to be reported for charter applicants and new charters not yet opened. In the case of an overlap in a school’s grade level, actual enrollment must be separated and reported within the given categories. Example: Charter school X’s grade level = K-8, therefore, enrollment has to be indicated for those students to be served in the elementary school grades and the middle school grades as follows:

Elem: Grades Prekindergarten through 5
Middle: Grades 6-8
High: Grades 9-12

COLUMN (11) – TOTAL – Enrollment totals should equal the added numbers in Columns 8-10 when added together.

COLUMNS (12-14) – Provide school contact information as indicated.

COLUMN (15) – CERTIFICATION STATEMENT – By signature of an authorized person, the information in this report is accurate as of the date indicated on the report.