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August 18, 2004

MEMORANDUM

TO: District Superintendents
District Charter School Contacts

FROM: Theresa A. Klebacha, Ph.D.

SUBJECT: 2004-2005 SY CHARTER SCHOOL ACTUAL ENROLLMENTS

This is a follow-up to the memorandum dated May 26, 2004 which requested your school district's projected charter school student enrollment submission on the ESE 022 Charter Schools Projected/Actual Enrollments form.

This memorandum is requesting your submission of **actual** student enrollment in charter schools within your school district. We must have a second ESE 022 report from each school district, even if your district has no current, new or pending charter schools. The second report is due on September 3, 2004. The report form may be revised and submitted to the Department as often as school information changes.

You may request an electronic version of the attached ESE 022 report form by submitting your request via email to Karen Hines-Henry at Karen.Hines@fldoe.org. Should you have any questions or require assistance, please contact Karen Bennett at 850-245-0867. Thank you for your cooperation in this matter.

TK/kb

Attachment

TERESA A. KLEBACHA, PH.D.
Executive Director
Office of Independent Education and Parental Choice