

# FLORIDA DEPARTMENT OF EDUCATION



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## MEMORANDUM

**To:** District School Superintendents

**From:** Jim Warford, Office of the Chancellor  
K-12 Public Schools  
David Armstrong, Office of the Chancellor  
Florida Community Colleges & Workforce Education

**Date:** August 11, 2004

**Subject:** **2004 LEGISLATIVE CHANGES RELATED TO GUIDANCE SERVICES -  
HOUSE BILL 769**

The 2004 Legislature passed and the Governor signed into law House Bill 769 (HB 769) that amended several laws related to career and technical education. The purpose of these amendments is to integrate vocational and academic education to ensure academic competency and workforce readiness for high school students. The bill requires district school boards to annually submit a district guidance report to the Commissioner of Education. The purpose of this memo is to provide general information related to the Guidance Services Report pursuant to Section 5 of HB 769 (copy attached).

### Summary of House Bill 769, Section 5

#### Guidance Services

Creates Section 1006.025, Florida Statutes (Guidance services.--), to require each district school board to annually submit a district guidance report to the Commissioner of Education by June 30 of each year. The guidance report must include, but not be limited to, the following:

- examination of student access to guidance counselors
- degree to which a district has adopted or implemented a guidance model program

- evaluation of the information and training available to guidance counselors and career specialists to advise students on areas of critical need, labor market trends, and technical training requirements
- progress toward incorporation of best practices for advisement as identified by the Department
- consideration of alternative guidance systems or ideas, including, but not limited to, a teacher-advisor model, mentoring, partnerships with the business community, web-based delivery, and parental involvement
- actions taken to provide information to students for school-to-work transition
- a guidance plan for the district.

The law also provides that the Department shall provide resources to district school boards that may assist districts in preparing the annual guidance report. The resources shall include, but are not limited to, materials relating to guidance model programs, training available through the Department for career guidance, adopted best practices, alternative guidance systems or ideas, and a model district guidance plan.

Department staff are developing technical assistance materials with input from district staff to provide guidance on implementation. Additional information will be available in the near future. If you have questions or need immediate assistance regarding the Guidance Services section of HB 769, please contact Mary Jo Butler, Educational Policy Consultant, at (850) 245-0479 or Suncom 205-0479, or by email at [maryjo.butler@fldoe.org](mailto:maryjo.butler@fldoe.org); or Rich Downs, School Guidance Consultant, at (850) 922-3732, or by email at [rdowns@tempest.coedu.usf.edu](mailto:rdowns@tempest.coedu.usf.edu); or Helen Lancashire, School Guidance Consultant, at (850) 488-1842, or by email at [hlancash@tempest.coedu.usf.edu](mailto:hlancash@tempest.coedu.usf.edu); or Zelda Rogers, Director of Career Development, at (850) 245-9033 or Suncom 205-9033, or by email at [Zelda.Rogers@fldoe.org](mailto:Zelda.Rogers@fldoe.org).

Additional information regarding the other sections of HB 769 will be provided in the near future and will address the following:

- amendments to Section 1002.34, Florida Statutes (Charter Technical Career Centers.--)
- creation of Section 1003.431, Florida Statutes (Career Education Certification.--)
- creation of Section 1003.492, Florida Statutes (Industry-certified Career Education)
- a comprehensive workforce study
- conforming language on workforce education nomenclature throughout the school code.

JW:DA:mjbo

Attachment

cc: Assistant Superintendents for Instruction  
Student Service Directors  
Guidance Supervisors  
Directors of Secondary Education  
High School Principals

HOUSE 0769: RELATING TO CAREER EDUCATION

CODING: Words ~~stricken~~ are deletions; words underlined are additions.

ENROLLED

HB 769, Engrossed 1

2004 Legislature

233                   **Section 5.** Section 1006.025, Florida Statutes, is created  
234                   to read:  
235                   1006.025 Guidance services.--  
236                   (1) Each district school board shall annually submit a  
237                   district guidance report to the Commissioner of Education by  
238                   June 30.  
239                   (2) The guidance report shall include, but not be limited  
240                   to, the following:  
241                   (a) Examination of student access to guidance counselors.  
242                   (b) Degree to which a district has adopted or implemented  
243                   a guidance model program.  
244                   (c) Evaluation of the information and training available  
245                   to guidance counselors and career specialists to advise students  
246                   on areas of critical need, labor market trends, and technical  
247                   training requirements.  
248                   (d) Progress toward incorporation of best practices for  
249                   advisement as identified by the department.  
250                   (e) Consideration of alternative guidance systems or  
251                   ideas, including, but not limited to, a teacher-advisor model,  
252                   mentoring, partnerships with the business community, web-based  
253                   delivery, and parental involvement.  
254                   (f) Actions taken to provide information to students for  
255                   the school-to-work transition pursuant to s. 1006.02.  
256                   (g) A guidance plan for the district.  
257                   (3) The department shall provide resources to district  
258                   school boards that may assist districts in preparing the annual  
259                   guidance report. The resources shall include, but are not  
260                   limited to, materials relating to guidance model programs,  
261                   training available through the department for career guidance,  
262                   adopted best practices, alternative guidance systems or ideas,  
263                   and a model district guidance plan.