

FLORIDA DEPARTMENT OF EDUCATION



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MEMORANDUM

TO: District Volunteer Coordinators
District Family and Parental Involvement Coordinators
District Title I Parent Liaisons
District Business Partner Coordinators
District Community Involvement Coordinators

FROM: Jim Warford

DATE: August 9, 2004

SUBJECT: Fall Leadership Conference

We are pleased to announce the 2004 Fall Leadership Conference to be held at the Safety Harbor Resort and Spa, Safety Harbor, Florida, on September 28-29, 2004. As the K-12 Chancellor, I am planning on being there to kick off the conference at 1:00 p.m. on September 28. As you will see from the attached tentative agenda, there are many exciting topics of interest. The target audience is district-level volunteer coordinators, family and parental involvement coordinators, Title I parent liaisons, business partner coordinators and community involvement coordinators.

A block of rooms is being held at the Safety Harbor Resort and reservations must be made before Friday, September 3, 2004, in order to obtain the special room rate of \$89.00 for single or double occupancy. The hotel is located at 105 N Bayshore Drive, Safety Harbor, Florida. You may make your hotel reservation by calling (727) 726-1161 or 1-888-237-8772. If you have questions or need more information, please contact Marilyn Parcels at (850) 245-0843 or by e-mail at Marilyn.Parcels@fldoe.org.

Your support of this statewide professional development opportunity is essential to achieving our common goal of "Working Together to Improve Our Schools."

JW/kk

cc: Superintendents

Attachments: Registration Form
Tentative Agenda

JIM WARFORD
K-12 Chancellor