

# FLORIDA DEPARTMENT OF EDUCATION



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April 30, 2004

## MEMORANDUM

**TO:** Coordinators, District Gifted Programs  
Directors, Lab Schools

**FROM:** Donnajo Smith, Program Specialist for Gifted  
Willard White, President, Florida Association for the Gifted

**SUBJECT: DOE/FLAG Workshop for Teachers New to Gifted Education**

The Florida Department of Education (DOE) and the Florida Association for the Gifted (FLAG) are pleased to announce the DOE/FLAG Workshop for Teachers New to Gifted Education to be held on July 26, 2004, in Tampa, Florida. The workshop will provide

- information about curriculum, instruction, and assessment for gifted students
- tips for managing classrooms in various service delivery models
- opportunities for networking and mentoring with veteran gifted teachers.

The workshop will be held in the College of Education on the University of South Florida campus, 4202 East Fowler Avenue, Tampa, Florida, on July 26, 2004, beginning at 8:00 a.m. and concluding by approximately 4:00 p.m. There is no registration fee; however, all travel expenses are the responsibility of the individual participant or school district.

A block of guestrooms has been reserved at the La Quinta Inn, 3701 East Fowler Avenue, Tampa, for the evening of Sunday, July 25, 2004, at the rate of \$69.00 per night (single/double). Reservations may be made directly with the La Quinta by phoning (813) 910-7500. Be sure to request the DOE/FLAG room rate. Reservations made after July 10, 2004, will be subject to rate and space availability. Cancellations must be made 24 hours in advance. A shuttle from the Tampa International Airport will cost from \$12 to \$25 each way from the airport to the hotel.

MICHELE POLLAND  
*Acting Chief*  
*Bureau of Instructional Support and Community Services*

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Accommodations for participants who have special needs will be available. To ensure appropriate accommodations, please contact Ms. Elizabeth Shaunessy at (813) 974-7007 no later than **July 11, 2004**.

To ensure receipt of a copy of workshop materials and resources, please return the enclosed registration form to Donnajo Smith before **July 9, 2004**, by fax at (850) 245-0955. If any questions arise, you may reach Ms. Smith by phone at (850) 245-0478 or electronic mail at [donnajo.smith@fldoe.org](mailto:donnajo.smith@fldoe.org).

Please feel free to make additional copies of the attached brochure to disseminate information to interested school personnel. We look forward to providing a meaningful professional growth opportunity for teachers new to gifted education!

DS/WW/jm

Attachment

cc: Exceptional Student Education Directors  
FLAG Board Members  
Renee Speisman, ISRD Director