FLORIDA DEPARTMENT OF EDUCATION

STATE BOARD OF EDUCATION

F. PHILIP HANDY, *Chairman*
T. WILLARD FAIR, *Vice Chairman*
Members
LINDA J. EADS, ED.D.
CHARLES PATRICK GARCÍA
JULIA L. JOHNSON
WILLIAM L. PROCTOR, PH.D.
LINDA K. TAYLOR

JIM HORNE
Commissioner of Education

Just Read, Florida!

March 3, 2004

MEMORANDUM #04-20

TO: Exceptional Student Education (ESE) Directors
Special Education Chairs, Florida Colleges and Universities Public and Private
Student Services Administrators
FDLRS Associate and Specialized Center Managers
Regional Professional Development Partnership Contacts

FROM: Michele Polland, Acting Chief
Bureau of Instructional Support and Community Services

SUBJECT: **10th Annual Florida Comprehensive System of Personnel Development (CSPD) Institute: *"Creating Tomorrow: Preparing and Retaining Florida's Highly Qualified Personnel"* May 12-14, 2004, Adams Mark Hotel, Clearwater Beach, Florida**

We are pleased to announce that the Bureau and the Florida CSPD Project will be sponsoring the 10th Annual Florida CSPD Institute: "***Creating Tomorrow: Preparing and Retaining Florida's Highly Qualified Personnel***" on May 12-14, at the Adams Mark Hotel, Clearwater Beach, Florida. The purposes of this institute are to: (1) provide training for Regional ESE Professional Development Partnerships in innovative strategies, critical issues, and trends in curriculum design intended to enhance student outcomes; (2) facilitate the regional professional development planning process; (3) maintain the Florida CSPD network that identifies and addresses regional needs for personnel development; and (4) share information on major statewide initiatives and practices regarding Florida's goals to enhance student outcomes in general and in exceptional student education.

The products of the 10th Annual Florida CSPD Institute will be information, guiding principles, and models to assure the preparation of highly qualified personnel and to infuse this information into Florida's Regional ESE Professional Development Partnership Plans. The proposed

outcomes include effective recruitment and retention strategies and research validated professional development approaches that support a high performing workforce and improved student outcomes.

All participants from the Regional ESE Professional Development Partnerships are invited to attend this institute. The Florida CSPD Project will fund travel expenses and per diem for ten members of each Partnership. The attendees should be members of the Regional Advisory Council and should represent:

- public university special education, communication disorders, and physical and occupational therapy training programs;
- district exceptional student education administrators;
- district student services administrators;
- general education administrators;
- district's contact persons for psychology, counseling and guidance, speech-language, and OT/PT, and other related services personnel;
- private college/university training program representatives;
- FDLRS center managers and contact persons;
- Part C early intervention program personnel;
- staff development administrators;
- general and special education teachers;
- parents of students with disabilities; and
- additional persons may attend at local expense.

We encourage you to attend the 10th Annual Florida CSPD Institute and share your perspectives, experiences, and values on shaping personnel preparation in Florida. To make reservations at the Adams Mark, please contact the hotel directly toll free at 1-866-707-8924. A special room rate of $105.00 has been secured for CSPD Institute participants, provided you make your reservations prior to the **April 21st deadline**. After that date, the hotel cannot guarantee the special rate or the availability of rooms. When calling, be sure to identify yourself as a participant in the Florida CSPD Institute.

Attached is a copy of the preliminary agenda for the Institute. The Institute registration form will be available for your use on the Florida CSPD website at http://www1.stpt.usf.edu/cspd/ after March 5, 2004. For additional information, please contact Dr. Lee Sherry by telephone at 727-553-4852 or email at ssherry@stpt.usf.edu.

MP/lsb

Attachment