

FLORIDA DEPARTMENT OF EDUCATION



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Contact Persons

Name: Mary Jo Butler
Phone: (850) 245-0479
Suncom: 205-0479
Email:
maryjo.butler@fldoe.org

Name: Mike Tremor
Phone: (850) 245-0423
Suncom: 205-0423
Email:
<mailto:michael.tremor@fldoe.org>

Name: Rose Raynak
Phone: (850) 245-0920
Suncom: 205-0920
Email:
rose.raynak@fldoe.org

DPS: 04-073

MEMORANDUM

To: School District Superintendents

From: Jim Warford

Date: February 4, 2004

Subject: REMEDIATION FOR 12TH GRADE STUDENTS

Florida law specifies the requirements for graduation with a standard high school diploma to include completion of the credit requirements (minimum 24 credits, or 18 credits for the college preparatory and career preparatory programs), achievement of a minimum cumulative grade point average of 2.0 on a 4.0 scale, passing scores on the Florida Comprehensive Assessment Test (FCAT), and completion of any additional requirements imposed by the school district for the traditional 24-credit graduation program.

It is critical that schools continue to enhance academic interventions for 12th grade students who have not achieved passing scores on the FCAT to ensure their success

JIM WARFORD
K-12 Chancellor

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on the March or June administration of the FCAT. A series of conference calls was held in December 2003 to provide district and school staff with information regarding best practices and options for remediation initiatives. It is essential that schools and districts align resources and prioritize efforts to provide all academic interventions necessary for these students to be successful on the FCAT.

Department staff have developed several documents to provide guidance to your principals and school staff. These materials will be disseminated directly to your high school principals. In addition, we are asking each district to develop and submit a district plan to address educational services for 12th grade students at risk of not graduating in 2004 because they have not earned passing scores on the FCAT. You are asked to designate a district contact who will be responsible for completing and submitting your district plan via <http://osi.fsu.edu/Grade12Remediation.nsf>. All further correspondence regarding 12th grade remediation efforts will be sent to your district contact for this initiative.

Please be certain of the department's availability to assist you and your staff in your efforts to ensure success for your students. Thank you for your continued commitment to Florida's goal of highest student achievement.

JW:mjbf

cc: Assistant Superintendents for Curriculum and Instruction
Student Services Directors
Directors of Secondary Education
Directors of Exceptional Student Education
Dropout Prevention Coordinators
District ESOL Contacts
District School Improvement Coordinators
Adult Education Directors
Local Vocational Directors