



Department of Education  
Jim Horne, Commissioner

## **TECHNICAL ASSISTANCE NOTE**

**No. T-04-02**

*Office of Chief Education Financial Officer  
School Support Services  
School Transportation Management Section*

Contact:  
Bud Fletcher

(850) 245-9795  
SC 205-9795

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**DATE:** October 17, 2003

**TO:** School District Service Managers

**FROM:** Charlie Hood, Director  
School Transportation Management

**SUBJECT:** January 1997 through June 2003, Annual Recall Listing Booklet from the National Highway Traffic Safety Administration

The National Highway Traffic Safety Administration (NHTSA) has issued its annual school bus recall letter (attached) and listing of recall notices from school bus body and chassis manufacturers. The listing consists of recalls from January 1997 through June 2003. Please review the listing for any recall notice(s) that may affect any of the school buses in your district's fleet at the following website:

<http://www.nhtsa.dot.gov/people/injury/buses/schoolbusrecalls.htm>

If you have not already done so, we highly recommend that you perform and document all recalls listed in this booklet that are applicable to the buses owned by your district or charter school.

Should you need assistance in performing any of the body or chassis recalls, please contact your local dealer or factory representative.

If you need further assistance, please contact Bud Fletcher in Tallahassee at (850) 245-9795 or [bud.fletcher@fldoe.org](mailto:bud.fletcher@fldoe.org).

WRS/bf

Attachment

cc: Jennifer Rippner  
Nancy Scowcroft  
Dr. Cathy Wooley-Brown  
Kathleen C. DeMeter  
Superintendents (without attachments)  
Transportation Directors (without attachments)



U.S. Department  
of Transportation  
**National Highway  
Traffic Safety  
Administration**

400 Seventh Street, S.W.  
Washington, D.C. 20590

Mr. Charles F. Hood  
Director, School Transportation  
Florida Dept of Education  
325 West Gaines Street, # 1114  
Tallahassee, FL 32399-0400

NVS-215kjs

Dear Mr. Hood:

The National Highway Traffic Safety Administration (NHTSA) is writing this letter to provide State Pupil Transportation Directors with the enclosed annual NHTSA School Bus Safety Assurance Program Recall Listing. One purpose of the NHTSA School Bus Safety Assurance Program is to inform State Pupil Transportation Directors, State Transportation Inspection Program Directors, and other interested organizations of the current safety recalls involving school buses.

According to the National Association of State Directors Pupil Transportation Services (NASDPTS), you are the representative or director of pupil transportation for your state. If this is not the case and there is someone else or another party we should be addressing, please forward this package on to the respective person.

NHTSA strongly recommends that a copy of the School Bus Safety Assurance Program Recall Listing be forwarded to each school district; also, since we do not have a list of the state inspectors, an additional copy has been provided to you for the inspector(s). In addition, NHTSA is requesting each State Pupil Transportation Director to encourage all state school districts to develop and implement a program that would ensure that all incomplete recall remedy work is performed on each school bus within the district's fleet during the summer vacation maintenance period. School buses owned and/or operated by contractors should also be advised of the safety recalls and should provide assurances to the state/district that all recall work is completed.

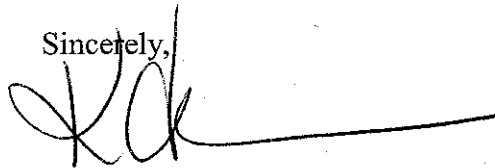
School buses remain one of the safest forms of transportation in the United States. The success of the School Bus Safety Assurance Program is dependent on the willingness of everyone concerned with the transportation of children to review the enclosed recall listing and make every effort to ensure that buses within their purview are corrected during the summer vacation maintenance period.



DOT AUTO SAFETY HOTLINE  
888-DASH-2-DOT  
888-327-4236

If you have any questions concerning the School Bus Safety Assurance Program, please contact either Mrs. Kelly Schuler or Mr. George Person of my staff at (202) 366-5227 or by facsimile at (202) 366-7882. Mrs. Schuler can also be reached via e-mail at [Kschuler@nhtsa.dot.gov](mailto:Kschuler@nhtsa.dot.gov). This information is also available on the Internet at [www.nhtsa.dot.gov](http://www.nhtsa.dot.gov). If you have any questions concerning a specific recall campaign, please call the involved manufacturer at the phone number given in the recall listing or call NHTSA's Auto Safety Hotline at 1-888-327-4236.

Sincerely,

A handwritten signature in black ink, appearing to read 'KCD', with a long horizontal line extending to the right.

Kathleen C. DeMeter, Director  
Office of Defects Investigation  
Enforcement

2 Enclosures:  
School Bus Safety Assurance Program Recall Listing