

# CHARTER SCHOOL CAPITAL OUTLAY PLAN

In each year that funds are appropriated for charter school capital outlay purposes, the Commissioner of Education shall allocate the funds among eligible charter schools (Section 1013.62(1), F.S.) Prior to the transfer of funds to the charter school, this form must be completed and the information verified and approved by the charter school governing board and sponsoring district.

**THIS COMPLETED FORM IS REQUIRED TO PARTICIPATE IN THE AUGUST OR SUBSEQUENT DISTRIBUTIONS**

CHARTER SCHOOL INFORMATION	DISTRICT INFORMATION
Charter School Name	District Name
Street Address	For School Year \$
City, State, Zip Code	Amount of Money Expected for the School Year
Telephone Number	District Charter School Liaison Name and Phone Number
Charter School Contact and Phone Number	District Finance Officer Contact Name and Phone Number

**SECTION 1:** Pursuant to Section 1013.62 (1), F.S., to be eligible for a funding allocation, a charter school must: (Districts shall verify that these requirements have been met by checking all boxes in this section.)

- (a) enter into an agreement with the charter school which includes provisions for the reversion of any unencumbered funds and all equipment and property purchased with public education funds to the ownership of the district school board in the event that the school terminates operations, and
- (b) serve students in facilities that are not provided by the charter school's sponsor and is not directly or indirectly operated by the school district.

**SECTION 2:** Pursuant to Section 1013.62 (7), F.S., the funds shall be allocated according to schools that meet at least one of the following criteria. Please check the box(es) that apply.

- (1) Received funding in F/Y 2002-2003.
- (2) Are an expanded feeder pattern (as defined in the DOE Definition of Terms) of a school that received funding in FY 2002-2003.
- (3) Has an approved charter and serves students at the start of 2003-04 and either incurred long-term (5 years or more) financial obligations prior to January 31, 2003, or began construction on educational facilities prior to December 31, 2002.

**SECTION 3:** Pursuant to Section 1013.62, F.S., a charter school's governing body may use charter school capital outlay funds only for the following purposes. Please check the box(es) that apply.

- (a) Purchase of real property.
- (b) Construction of school facilities.
- (c) Purchase, lease-purchase, or lease of permanent or relocatable school facilities.
- (e) Renovation, repair, and maintenance of school facilities that the charter school owns or is purchasing through a lease-purchase or long-term lease of 5 years or longer.

**Certification:**

As the Charter School Governing Body Representative, I certify that all information provided is accurate and current. As the District Finance Officer, I certify that I have documentation on file and available for inspection that substantiates the Charter School Capital Outlay eligibility requirements as written in statute and listed above in sections 1 and 2. Also, as Finance Officer, I commit to verify purchases as written in statute and listed above in section 3.

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Charter School Governing Body Signature

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District Finance Officer Signature

Please mail or fax this form, with all signatures affixed, to: Janet Burns, Office of Educational Facilities, 325 West Gaines Street, Room 1004, Tallahassee, FL 32399 - Fax 850-245-9243.