

FLORIDA DEPARTMENT OF EDUCATION



JIM HORNE
Commissioner of Education



STATE BOARD OF EDUCATION

F. PHILIP HANDY, *Chairman*

T. WILLARD FAIR, *Vice Chairman*

Members

SALLY BRADSHAW

LINDA J. EADS, Ed.D.

CHARLES PATRICK GARCÍA

JULIA L. JOHNSON

WILLIAM L. PROCTOR, Ph.D.

CONTACT PERSONS

Name: Mary Jo Butler
Helen Lancashire
Phone: (850) 488-1842
Suncom: 278-1842
E-mail: maryjo.butler@fldoe.org
hlancashire@tempest.coedu.usf.edu
DPS: 03-084

MEMORANDUM

To: District School Superintendents

From: Betty Coxe

Date: May 28, 2003

Subject: **TECHNICAL ASSISTANCE DOCUMENT RELATING TO THIRD GRADE
STUDENT PROGRESSION: *STUDENT SERVICES ROLE IN THIRD GRADE
PROGRESSION INTERVENTIONS***

We are pleased to announce the distribution of *Student Services Role in Third Grade Progression Interventions*. This document was included in participant resource packets at the April regional meetings regarding third grade student progression.

The purpose of this document is to support the efforts of student support services professionals in responding to the social and psychological needs of teachers, students, and families in relation to student progression, promotion, and retention issues. It can be used to assist schools in designing an intervention management plan and an infrastructure that supports and facilitates problem solving and access to support services and other resources.

By copy of this memorandum, one copy of this document will be mailed to supervisors of guidance counselors, health services, school psychologists and school social workers. Two copies of the document will be mailed to elementary school principals. *Student Services Role in Third Grade Progression Interventions* may be accessed at <http://sss.usf.edu>.

BETTY COXE
Deputy Chancellor

District School Superintendents
May 28, 2003
Page Two

Additional resources and information are available on the Florida Department of Education's website <http://www.fldoe.org> under the Quick Navigation links *Third Grade Progression* and *Just Read Florida!* If you have any questions or need additional information, please contact Mary Jo Butler via email at maryjo.butler@fldoe.org or Helen Lancashire via email at hlancashire@tempest.coedu.usf.edu.

BC:hlo

Enclosure

cc: Assistant Superintendents for Instruction
Guidance Supervisors
School Health Supervisors
School Psychologist Supervisors
School Social Work Supervisors
Elementary School Principals