

# FLORIDA DEPARTMENT OF EDUCATION



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May 19, 2003

## MEMORANDUM

**TO:** District Superintendents

**FROM:** Lavan Dukes *Lavan Dukes*

**SUBJECT:** Class Size Count/FISH ID numbers

The deadline for updating district data to be used to determine Class Averages for grades PK-3, 4-8, and 9-12 is Friday, May 30, 2003 at 4 p.m. EDT. The data collected will be used to establish the baseline for class size averages and to determine a FISH utilization factor for each district. It is extremely important that these data be accurately reported.

The following datasets may be updated:

STUDENT DEMOGRAPHIC	DPSxx.GQ.F70359.Y02033
STUDENT COURSE SCHEDULE	DPSxx.GQ.F70356.Y02033
TEACHER COURSE	DPSxx.GQ.F70357.Y02033

Questions or concerns regarding updating these data should be directed to Dr. Martha Haynes, [martha.haynes@fldoe.org](mailto:martha.haynes@fldoe.org), or by contacting the EIAS Program Specialist assigned to your district by email or at (850) 487-2280, SC 277-2280. As of May 27, those numbers will be 850/245-0400 or SC 205-0400.

GARNET L. DUKES, JR.  
*Bureau Chief*  
*Accountability, Research, and Measurement*