

FLORIDA DEPARTMENT OF EDUCATION



JIM HORNE
Commissioner of Education



March 27, 2003

MEMORANDUM

TO: FDRS Associate and Specialized Centers Mangers
FDLRS Coordinating Council Members
FDLRS HRD Contacts

FROM: Michele Polland, Administrator

SUBJECT: Florida Diagnostic and Learning Resource System (FDLRS) Human Resource Development Training Meeting

We are pleased to announce the FDLRS Human Resource Development (HRD) Training Meeting has been scheduled for April 29–30, 2003, in Tampa, Florida. The meeting will begin on Tuesday, April 29, 2003, from 10:00 a.m. until 4:00 p.m. and Wednesday, April 30, 2003, from 8:30 a.m. until 3:30 p.m. Attached is a tentative agenda for the meeting. The purpose of this meeting is to begin to build, within the HRD network, a strategic plan for consistent delivery, follow up, and measurement of training activities.

Guestrooms have been reserved at the Hilton Westshore, 2225 North Lois Avenue, Tampa, Florida at a group rate of \$93.00. To ensure the group rate, please reserve your room no later than April 7, 2003, by calling the hotel directly at (813) 877-6688. Please specify “FDLRS Conference.” Complementary shuttle service is available from baggage claim. Dial 210 for shuttle service. There is no charge for parking at the hotel. There will be no travel or per diem expenses reimbursed by the state.

If you have additional questions, please contact Karen Morris at (850) 488-1106, or by email: Karen.Morris@fldoe.org.

We are delighted to have the opportunity to bring this group together and are looking forward to seeing each of you.

MP/kmm

Attachment

cc: Iris Palazesi
Janet Adams
Kelly Claude
Rachel Spanjer

SHAN GOFF
Chief

Bureau of Instructional Support and Community Services

**Florida Department of Education
Bureau of Instructional Support and Community Services
FDLRS/HRD
Professional Development Update and Training Meeting**

**April 29-30, 2003
Hilton Westshore
2225 North Lois Avenue
Tampa, Florida
(813) 877-6688**

Draft Agenda

Tuesday, April 29, 2003

10:00 A.M.	Welcome, Introductions, Review Agenda, Purpose of the meeting	Karen Morris
10:15-11:30	A New Way of Work-The Professional Development System Evaluation Protocol	Ava Belitzky-Byrne, Chief Bureau of Education Recruitment and Professional Development
11:30-12:15	Impact on FDLRS/HRD Current Way of Work	Mary Ann Ahearn
12:15-1:30	Lunch	
1:30-2:00	Center Professional Development Self Assessment	Center Activity
2:00-2:30	Regional Professional Development Self-Assessment	Regional Activity
2:30-3:15	Report out-Regional Assessment Summaries	Regional Contacts
3:15-4:15	What Does Our Data Say?	Rachael Spanjer
4:15-4:30	Wrap-up	Karen Morris

Wednesday, April 30, 2003

8:30 A.M.	Welcome, Review of the Agenda	Karen Morris
8:45-10:30	Staff Development-A National Perspective National Staff Development Council	Linda Mingers
10:30-10:45	Break	
10:45-11:30	Distance Learning Network Activities	Karen Morris Mary Ann Ahearn
11:30-12:45	Lunch	
12:45-2:30	FDLRS/HRD Network Action Plan	Linda Mingers Mary Ann Ahearn
2:30-3:00	Wrap-up	Karen Morris