

# FLORIDA DEPARTMENT OF EDUCATION



JIM HORNE  
Commissioner of Education



March 24, 2003

## MEMORANDUM

## Contact Person

**TO:** District School Superintendents  
District Finance Officers  
District ETP Contacts

Name: Beatrice H. Monroe  
Phone: 850-413-6073  
Suncom: 293-6073  
Fax: 850-488-3352  
E-mail: [Beatrice.Monroe@fldoe.org](mailto:Beatrice.Monroe@fldoe.org)  
DPE:

**FROM:** Betty Coxé *BC*

**SUBJECT: Dale Hickam Excellent Teaching Program Funds  
(Mentoring Bonus)**

Pursuant to Section 236.08106, Florida Statutes, which created the Florida Excellent Teaching Program (ETP), renamed the Dale Hickam Excellent Teaching Program, Section 1012.72, Florida Statutes, please be advised that funds for payment of the **annual mentoring bonus** for National Board Certified Teachers (NBCT's) will be forthcoming via electronic funds transfer. The Dale Hickam Excellent Teaching Program **mentoring bonus** for the **2002-2003** school year is based on a calculation of ten percent (10%) of the statewide average **2001-2002** teacher's salary, **\$3,927.50**.

**BETTY COXE**  
*Deputy Chancellor*

**Mentoring Bonus Memorandum**  
**March 24, 2003**

**Effective July, 2002, the mentoring bonus became compensation for retirement as specified in Section 121.021 (22) (a) 6., Florida Statutes.** When 7.65 percent for the district's share of FICA, which is **\$300.45**, and 5.76 percent for retirement, which is **\$226.22**, are added, the total amount to be forwarded to the district for each qualified NBCT is **\$4,454.17**. **The district shall determine the appropriate individual withholding for each qualified National Board Certified Teacher, make the deductions, and pay the remaining bonus to each teacher.**

Beginning **April 1, 2003**, through **June 16, 2003**, district Excellent Teaching Program contacts will submit to the Department of Education a mentoring bonus request for each National Board Certified Teacher who **opted to mentor**. The **June 16, 2003**, deadline allows the Dale Hickam Excellent Teaching Program to process and pay the bonuses by **June 30, 2003**, the end of the fiscal year. Upon receipt of the requests, a mentoring bonus will be processed for each qualified NBCT and electronically transferred to the district for payment.

If further clarification is needed regarding the transfer of funds, please do not hesitate to contact the Department of Education Comptroller's Office at 850-487-2460. If you have questions related to the Dale Hickam Excellent Teaching Program, please contact Beatrice H. Monroe at the telephone number on the previous page.