DISTRICT CERTIFICATION FOR
2022-23 SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORTING,
DISCIPLINE REFERRAL ACTION DATA AND VERIFICATION OF COMPLIANCE
WITH POLICY PROHIBITING BULLYING AND HARASSMENT

Due: February 9, 2024

Date: _____

Julie Collins
Florida Department of Education
Office of Safe Schools
325 W. Gaines Street, Suite 1302
Tallahassee, Florida 32399-0400

Dear Ms. Collins:

This letter certifies the 2022-23 incident and student discipline action data in files F62865 (School Environmental Safety Incident Report - SESIR), F70553 (SESIR Incident by Disciplinary Action) and F71070 (SESIR Firearm Description by School) as reported in Survey 5 to the Florida Department of Education's Automated Student Information Database for the _____ School District.

As required in section 1006.147(4)(k), F.S., the district is providing, in the table below, general recommendations for interventions that were made for incidents reported as bullying or harassment, but determined to be unsubstantiated. *(Check only those that apply)*

| | |
|---|---|
| | ***CONFERENCE:*** Conference with all involved students together. |
| | ***CONFERENCE:*** Conference with parents and student. |
| | ***CONFERENCE:*** Conferences with parents of each student. |
| | ***CONFERENCE:*** Individual conference with each student. |
| | ***CONFERENCE:*** Individual conferences with parents of each student. |
| | ***CONTACT:*** A staff person is assigned as a contact for the students if further problems occur. |
| | ***CONTRACT:*** Behavior contract with student(s) involved. |
| | ***COUNSELING:*** Involved student(s) referred to a counselor/social worker/certified behavior analyst. |
| | ***MEDIATION:*** Mediation (counselor or administrator) with involved student(s). |
| | ***MEDIATION:*** Peer mediation with involved student(s). |
| | ***MENTOR:*** Student is assigned a mentor. |
| | ***NOTIFICATION:*** Alerting teachers/staff/bus drivers to possible conflict between/among involved students. |
| | ***PLANS:*** Development of behavioral plan for involved student(s). |
| | ***REFERRAL:*** Involved student(s) referred to IEP Team. |
| | ***REFERRAL:*** Involved student(s) referred to Response-to-Intervention. |
| | ***SCHEDULE:*** Change in students' schedules. |
| | ***SEATING:*** Change in students' seating assignment in class/in cafeteria/on bus. |
| | ***SUPERVISION:*** Increased supervision of involved student(s). |
| | ***TRAINING:*** Conflict Resolution training for involved student(s). |
| | ***TRAINING:*** Peer Mediation training for involved student(s). |
| | ***TRAINING:*** Social Skills training for involved student(s). |
| | ***OTHER:*** _____ |

We understand these data are utilized for various federal and state-level reporting forms including Consolidated State Performance Report, Federal Gun-Free Schools Report and the Safe Schools Appropriation Report. As such, the data we have provided are, to our knowledge, accurate and timely.

Additionally, this letter verifies that during the 2022-23 academic year, the district has complied with all reporting procedures contained in our state-certified policy against bullying and harassment. The reporting procedures contained in the law are captured in our district policy prohibiting bullying and harassment.

Finally, we would like to confirm our district points of contact for SESIR (per Rule 6A-1.0017(11)(b)2., F.A.C.) and for Bullying Prevention. Please see our designees listed in the table below:

| | Name | Office Telephone | E-mail Address |
|---|---|---|---|
| **SESIR Contact** | | | |
| **Bullying Contact** | | | |

Sincerely,

_____
Signature of Superintendent or Superintendent Designee

_____
Printed Name of Superintendent or Superintendent Designee