



State Board of Education

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MEMORANDUM

TO: School District Superintendents

FROM: Paul O. Burns, Ed.D.

DATE: December 15, 2023

SUBJECT: **Application Posted for the Private School Opportunity to Administer Florida Statewide Assessments in 2024–25**

Contact Information:

Catherine Altmaier
850-245-0513
Assessment@fldoe.org
DPS: 2023-215

In accordance with Florida Statutes, any private school with at least one enrolled student receiving a [Florida Tax Credit Scholarship](#), [Hope Scholarship](#) or [Family Empowerment Scholarship](#) is eligible to apply to the Florida Department of Education (FDOE) to administer Florida statewide, standardized assessments to all students at the private school. The purpose of this memorandum is to announce that the application for private schools to administer Florida statewide assessments during the 2024–25 school year is now available and to ask for your assistance sharing the information about this opportunity with any private school that may contact the district. Completed applications must be notarized and submitted to FDOE no later than **March 1, 2024**. More details about this opportunity, including the application and a “Frequently Asked Questions for Districts” document, are provided at <http://www.fldoe.org/accountability/assessments/k-12-student-assessment/private-schools/>.

The Office of Independent Education and Parental Choice will inform private schools with eligible students of this opportunity. You are not responsible for contacting private schools directly, but we do ask that you provide information about about testing policies, requirements and training, if asked. If a private school in your district is approved to administer Florida statewide assessments in 2024–25, your district will be notified by FDOE. The private school will be responsible for contacting your district assessment office to provide school assessment coordinator contact information and to obtain information about the required district training and any other details required by the district to include the private school in the state assessment program.

If you have any questions, please contact the Office of Assessment at Assessment@fldoe.org or (850) 245-0513.

PB/ca

cc: School District Assessment Coordinators

DR. PAUL O. BURNS
CHANCELLOR OF PUBLIC SCHOOLS

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